The Growing Way

Educating minds, growing character, nurturing potential.

Please complete this form to register for tuition services. Required fields are indicated with an asterisk (*).
Submission: When completed, please return this form to **Heather@thegrowingway.com**.

Account / Primary Registration Email *

1. STUDENT INFORMATION

Please enter details about your child (or yourself for adult learners).

Student Full Name *

Date of Birth * *(e.g. 17 October 2017)*

School Year *(if applicable)*

School Name *(if applicable)*

Preferred Pronouns

2. PARENT / GUARDIAN INFORMATION

Please complete for all students under 18 years of age. Adult learners may leave this section blank.

Full Name of Parent / Guardian *

Relationship to Student *

Phone Number *

Email Address *

Home Address *

3. EMERGENCY CONTACTS *(if different from above)*

Emergency Contact 1 (Primary):

Name

Phone Number

Relationship to Student

Emergency Contact 2 (Secondary):

Name

Phone Number

Relationship to Student

4. SUBJECTS REQUIRED *

Tick all that apply:

- ☐ Academic English *(UK National Curriculum)*
- ☐ Phonics Lessons *(Early reading & spelling)*
- ☐ Youth Coaching & Mentoring
- ☐ ESL *(English as a Second Language)*
- ☐ Maths Lessons *(UK Primary National Curriculum)*
- ☐ Other: _____

5. SESSION TIMING & AVAILABILITY *

> *Please note: Indicating your preferred days and times helps me understand your schedule, but does not guarantee immediate availability for those exact slots. If your preferred time is currently fully booked, I will offer the closest possible alternative or happily place you on the waiting list for your chosen day and time.*

Preferred Lesson Length *

- ◯ **30 mins** *(25m active + 5m notes)*
- ◯ **60 mins** *(55m active + 5m notes)*

Lessons Per Week *

- ◯ 1 lesson
- ◯ 2 lessons
- ◯ 3 lessons
- ◯ 4 lessons
- ◯ 5+ lessons

Preferred Days of the Week * *(Tick all that apply)*

☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat

Preferred Time of Day * *(Tick all that apply)*

- ☐ **Morning** — Pre-noon sessions
- ☐ **Afternoon** — Midday to early evening
- ☐ **Evening** — Late afternoon / evening

6. LANGUAGE BACKGROUND & REFERRAL

Language(s) spoken at home *

Do you have a referral code? *(If so, enter below)*

7. LEARNER INTERESTS & EDUCATIONAL BACKGROUND

What are your child's strong interests? *(This helps plan interesting learning opportunities for your child)*

Any learning needs, SEND, or medical conditions: *

Is there any other information you wish to share, that has not already been covered elsewhere?

8. PERMISSIONS & CONSENTS

1. Tutoring Session Permission: I give permission for my child to take part in tutoring sessions: *

◯ **Yes** ◯ **No**

2. School / Professional Liaison: I give permission for notes to be shared between tutor and school/other professionals: *

◯ **Yes** ◯ **No**

3. Educational Tips & Priority Booking: Would you like to receive occasional educational tips, free revision guides, and priority booking for upcoming holiday revision sessions? *

☐ **Yes, count me in!** Send me study resources, exam tips, and priority booking updates.

☐ **No thanks**, I only want essential communications regarding my child's current lessons.

4. Work Display & Marketing: I give permission for photos of my child's work to be used for marketing: *

◯ **Yes** ◯ **No**

*This summary outlines key tuition policies. Full terms & conditions are available at **thegrowingway.com** (or upon request).*

1. Tuition Services Provided
Online via Google Meet, tailored to student goals. Scheduled weekly per calendar. *Academic Year:* 1 Sept–31 Aug. *Structure:* 30m booking = 25m active + 5m notes/prep; 60m booking = 55m active + 5m notes/prep.

2. Fees & Invoicing
Invoices issued monthly in advance, payable within 7 days. Annual fee reviews in Sept with 28 days' notice. Unpaid invoices suspend live sessions; fees remain due to hold timetable slot.

3. Cancellations & Missed Lessons
Up to
4 cancellation credits
per Academic Year with
48 hours' notice
. Exactly 1 credit may be used for an emergency (<48h notice). Excess cancellations charged in full. Credits expire 31 August.

4. Holidays, Closures & Lateness
No charges for tutor holiday closures published on calendar. Tutor cancellations refunded/rescheduled. Finish time fixed if student late; no-show after 10 min forfeits fee.

5. Student Conduct
Students must arrive punctual and prepared. Disruptive or abusive behaviour may result in immediate termination of services.

6. Responsibilities & Outcomes
Tailored teaching and feedback provided. Specific exam results or grades cannot be guaranteed.

7. Safeguarding & Parent Availability
Parent/guardian must be contactable during lessons for students under 18. Prior written consent required for session recording.

8. Technology Requirements
Standard resources included. Students require reliable broadband and a computer capable of running Google Meet.

9. Data Protection & Confidentiality
Personal details stored securely for tutoring administration only and never shared without prior consent, except as required by law.

10. Availability & Waiting List
Registration does not guarantee an immediate opening. Waiting lists operate when timetable capacity is reached.

11. Termination of Tuition
First 4 weeks trial: 48h notice. Thereafter:
28 days' written notice
required. Scheduled sessions during notice remain chargeable.

12. Amendments & Full Terms
Updated terms provided with 28 days' notice. Full terms and conditions are hosted on our website and govern your ongoing enrolment.



Annual Tuition Calendar (1 September 2026 – 31 August 2027)
Dates marked *"NO TUITION – TUTOR UNAVAILABLE"* (coral/pink) and Sundays are planned non-billable closures and take precedence over regular weekly slots. View high-resolution copy online at our website.

☐ **I confirm I have read, understood, and agree to this Terms & Conditions Overview and the full terms on the website.** *

9. SIGNATURE & DATE

By typing your name, you are providing your digital signature (or sign by hand if printed).

Student Full Name: * *(Confirming student this agreement applies to)*

Parent / Guardian Signature (or Full Name): *

Date: * *(e.g. DD / MM / YYYY)*

Thank you so much for filling in the registration form. I will be in touch soon!

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